**Subject:** Request for Assistance with Project Timeline Challenge

Dear Mr. Sharma,

I hope you're well.

I wanted to inform you about a challenge I’m facing with the current project timeline due to delays in data availability from the client. I've followed up multiple times, but there hasn’t been a clear response.

This is causing a bottleneck in our analysis work and could potentially affect the final delivery schedule. I’ve explored alternatives but would appreciate your input or help in escalating the matter if needed.

Please let me know how you'd prefer to proceed.

Thank you for your guidance.

Best regards,  
Khushali